1. Monitored use of data files and regulated access to protect secure information.
2. Developed plans to safeguard computer files against modification, destruction or disclosure.
3. Reviewed violations of computer security procedures and developed mitigation plans.
4. Encrypted data and erected firewalls to protect confidential information.
5. Performed risk analyses to identify appropriate security countermeasures.
6. Researched and developed new computer forensic tools.
7. Monitored computer virus reports to determine when to update virus protection systems.
8. Engineered, maintained and repaired security systems and programmable logic controls.
9. Conducted security audits to identify vulnerabilities.
10. Recommend improvements in security systems and procedures.
11. Completed minor preventative maintenance and mechanical repairs on equipment.
12. Delivered [product or service] to customer locations within specific timeframes.
13. Saved $[amount] by implementing cost-saving initiatives that addressed long-standing problems.
14. Led [type] team in delivery of [type] project, resulting in [result].
15. Improved [type] through consistent hard work and dedication to [project or department or task or customer].
16. Resolved problems, improved operations and provided exceptional service.
17. Exceeded goals through effective task prioritization and great work ethic.
18. Identified issues, analyzed information and provided solutions to problems.
19. Proved successful working within tight deadlines and fast-paced atmosphere.
20. Participated in continuous improvement by generating suggestions, engaging in problem-solving activities to support teamwork.